**Executive Council Meeting**

**December 17, 2016**

**Russellville, AR**

In attendance: Jennifer Akers, Martene Campbell, John Gale, Jennifer Alaquinez, Hannah Sawyer, Rosie Valdez-Block, Jacki Reiff, Dana McCutcheon

Call to order: Jennifer Alaquinez 11:28am

Minutes not approved - will approve via email

**President Jennifer Alaquinez:**

Submitted report

* + - * Ethical revision meeting went well and people were able to maintain positivity even though all sides were very passionate.
			* Talking has happened - word is getting out about things spoken in Exec Council. Reminder to keep business here.
			* Video complaints addressed
			* Attended conference in Indianapolis - NFHS
				+ Annette Savage was there. Good conversations with her and some other key members there.
				+ Perspective in regards to the ethics violations of other states.
				+ Modifications for special needs in other states:

Time modifications.

Para, who has to be the para who works with the child all the time.

Audience can be limited as well.

* + - * + Recommends that someone attend this conference every year.
				+ Heart of the Arts Awards. We can nominate multiple people from the state. Annette then sends from there. We should be submitting. Deadline is February.

**1st VP Melinda Beith**

 Reported via Rosie Valdez Block

 Questions for committee:

 time devoted to ethics?

 Exec paid meal? Particularly for Sunday which is exec only

 Sunday Exec only - dinner

 Mon Am - Committee mtgs

 Mon ethics session after meetings and into lunch if needed

 Mon after lunch PD season

 Mon after PD - Committee chairs report to exec

 Tuesday PD

 NO BREAKFAST!

 Snacks available at all times.

 Arkadelphia - Henderson

 $25 per day (Monday and Tuesday)

 Also add - will you be present for lunch on each day? (Accurate head count)

 Other items of concern:

 Quantity of attendance

 All information needs to be finalized and sent to everyone before Spring Break (Second week of March). Including PD specifics. (Coordinate with Dawn Tucker)

 Akers willing to secure lunches on both days and Exec dinner on Sunday.

**2nd VP Dana McCutcheon**

 AAA contacts have been up to date

 Calendar is up to date. Current Directors have all confirmed for next year. Two new tournaments have contacted.

 Central Changed - October 14-15

 Mills - IPDA only added

 Rogers - October perhaps?

**1st VP Elect Rosie Valdez Block**

 Fall Conference. Meeting Wednesday with Seth P. from Hot Springs for Fall ’17 conference. Room options, etc. Comfort Inn and Suites in Hot Springs.

 Also meeting at the Arlington just to compare costs, etc. (Also consider Staybridge)

 Concerns. Meeting rooms are not free. But depends on enrollment. Which is a concern.

 Rooming cost varies: $145-215 (They are suites that house up to 4)

 Mount Magazine has a recurring conference booked there that might be a problem in the future.

 The date mandate in the constitution is a bit of a concern trying to book venues.

 Possibly moving away eventually from a hotel based event. Potentially use schools, etc. (college, etc)

 Theme of conference: Inclusivity and Diversity

 Speaker: Nationally recognized coach from Wisconsin. Trans individual who has coached champions in debate. Graduate research on the topic of diversity in our field.

 Possibility moving speaker off of the dinner and onto the awards lunch.

 Instead of dinner speaker - art activity in groups.

 Reminder to host: We cannot pay balance at the moment - waiting on fees incoming.

 Schedule and all details has to be done and sent to membership by May.

 NSDA. Will remain only one weekend - first weekend in March.

 This is not an ACTAA event.

 Nationals in Alabama this summer. Coach caravan suggestion. Let AR coaches go for free if they go as a judge to share in the experience.

 June 14-19 in Birmingham. (three schools in a pod)

 Continuing to look at streamlining tournament practices as nationals do.

 TAC.

 Plagiarism issue.

 Revision of the rule. Make specific to define plagiarism.

 TOC

 Going well. All tournament directors have been awesome to send reports.

 Looking at [tabroom.com](http://tabroom.com) (free for now).

 Happy to help train.

 Held at Cabot High School. Will project on the big screen tabbing.

**1st VP Elect-Elect Jacki Reiff**

 Submitted document on budget and schedule for Fall Conference. Very thorough!

 Limit Conference to Friday and Saturday. End on Saturday at 12:30.

 Lean more toward theatre side of things, since Rosie’s will be more debate/forensics

 Use college students, pull in film connections. (film competition)

 Kick Start films

 Theme: A time to shine.

 Mt Magazine - venue was taken on our required dates (Sept 13-15 was booked)

 We are noticing that if you go to the same place every year you may have better price and better available.

 Question about Basin Park.

 Jason Netter (Kick Starter films)

 Barbara Smith also speaker possibility.

 College Reader’s Theatre of new one acts.

 Crystal Bridges connections.

 Cost is the continual concern. Comparing cost vs previous years.

 Future option of Little Rock. Or coupling with a University.

 Looking at these options, we will likely have to raise fees again.

 PD forms will now all be online.

 This may have to be cleared by ADE.

 John Gale - would like to have academic presentations from college students.

 Professional Standards.

 Report submitted. Good information on the report.

 Any one with OC embedded approval HAS to reapply because of new frameworks.

**Executive Director Martene Campbell**

 Report submitted

 Student Congress Report Submitted as well.

 Dawns report:

 June rectified ACTAA and herself on PD things.

 14 hours of PD at Summer

 15.75 at Fall Conferenece.

 PD forms will now all be online.

 This may have to be cleared by ADE.

 Mandy Taylor’s report:

 Mentoring and Recruitment divided into areas of the state.

 15 members other committee need 2 new members to replace retired members. Also may need new members in general.

 Scholarship:

 Need new forms from Gracie.

 Also reminder to send out a note in January.

**\*New Business consideration for Summer Meeting:** Have Executive Treasurer be listed as the chair for Scholarship Committee since that is the continuity to that group.

**Executive Treasurer Jennifer Akers**

Treasurer’s Report submitted.

 Needs to know cut off date for fees paid for TOC

**Recording Secretary Colton Gilbert**

Absent

**College Rep John Gale**

**High School Terri Valentine**

Absent

**Lifetime Member Rep Conley Hall**

Absent

**Webmaster Hannah Sawyer**

Website is good. Institutional Membership continues to pose a problem.

 Big Membership cleanup coming this summer.

**Professional Development Dawn Tucker**

Absent

**Archivist Shelle House**

Absent

**Journal Editor Ben Jones**

Absent

 Has a draft outline for plan.

 Has an informal advisory committee: Akers, Sawyer, Miller, Gale

 Wants first edition theme to be Beginnings

 Uncertain of what to expect in terms of submissions.

 Question of where to send.

 ACTAA gmail or set up a Submissions@ email address

**Immediate Past President Tim Peerbolte**

Absent

**Old Business:**

* 1. Postcard Mailout

 Was going to be Brandon’s responsibility

 But then financial concerns

 Perhaps this should go to Mentoring and Recruiting.

 Should be ready to go out at Summer Workshop

 Alaquinez will contact Mandy and put in contact with Brandon.

 This needs to occur every Summer

* 1. AAA Ballot Approval

 Already discussed

* 1. Summer Workshop

 Already discussed.

* 1. Fall Conference

 Already discussed.

* 1. Ethics Proposal

 On hold until Summer Workshop.

 Goal at summer needs to be a very specific and clear plan for both the ethical code and consequences.

 Has to also be about education: personal preference vs ethical practices.

 Who needs to be in charge of this session, etc?

 Ad Hoc committee formed. Tim was the chair. Follow up on that.

 John Gale may need to lead the session if available. Also perhaps a UCA colleague who is good with conflict resolution.

**New Business**

 1. NFHS IE Position

 Motion to create a position for this conference like debate topic selection that is a three year position. Constitutional amendment. What pays for it? Process this and then work on it for summer workshop.

 2. Emails from ACTAA

 Requests to send things out about things we are not really in charge of.

 Use Facebook or other platforms if it is not ACTAA.

 Just try to avoid competing emails with events.

 Sidebar concerning tournament dates.

 Potentially changing language concerning conflicting tournaments.

 Or possibly an open scheduling system.

 Consider at summer workshop

 3. Strategic Plan

 Something to consider for the future.

 Some of the things being discussed would fall under this umbrella.

 Is is time for the development of a new strategic plan?

 Would this happen at summer or fall?

 Perhaps at TOC post the old strategic plan posters for people to reflect.

**Announcements**

1. Position of permanent tabulator for TOC. Tabled for future discussion.

 2. Thinking of raising money for the association.

 Donation drive.

 Becoming a SMILE account item on Amazon. Sawyer will work on this.

 3. It’s Rosie’s birthday!!!

**Adjournment**

Adjourned at 2:09 by President Alaquinez